

DECISION LIST

FINANCE AND ADMINISTRATION COMMITTEE MEETING – 07 FEBRUARY 2008

AGENDA ITEM NO.	ITEM	DECISION	REASON	OFFICER
4	Great Dunmow Offices	<p>RESOLVED that a) Members agree in principle to move the Great Dunmow Customer Information Centre from the Council Offices to the new Great Dunmow library, subject to negotiation with Essex County Council .</p> <p>b) This Council makes best efforts to help relocate the various voluntary groups and the Great Dunmow Citizen’s Advice Bureau (CAB) from its offices</p> <p>c) The Great Dunmow Offices are put up for sale in due course.</p> <p>d) In the meantime, the lease for office accommodation between this Council and the Council for Voluntary Services Uttlesford (CVSU) is extended for one year, with provision for one months notice during that period. Existing arrangements with the CAB are also extended for one year, with provision for one months notice during that period.</p>	To maximise the opportunity to share premises with Essex County Council in Great Dunmow, provide “joined up” services and release the Great Dunmow Council Offices for possible sale	SM
5	Special Arrangements for Retirement and Recruitment of Museum Education Officer	Withdrawn	To be submitted to a future meeting	CW
6	Independent Financial Review	Noted	To be submitted to a future meeting	AW

7	Capital Programme 2008/09 to 2010/11	RESOLVED 1 that the revised Capital Programme and associated financing proposals as contained in Appendix 2 be recommended to the Council for formal approval on 19 February 2008 2 that officers investigate the generation of additional capital receipts through the promotion of "Right to Buy" sales and the sale of surplus General Fund and HRA assets.	To progress the capital programme.	TC
8	Treasury Management	Withdrawn.	To be submitted to a future meeting	AW
9	Council Revenue Budget 2008/09	RESOLVED that on page 8 of the report the totals for the years 2009/10 and 2010/11 be amended to read respectively 4,085,808 and 4,106,237 and that the Committee recommends to full Council that: 1) Approval be given to the contributions from Earmarked Reserves in 2007/08 and 2008/09, summarised in Appendix 1 and shown in detail in Appendix 2 to this report. 2) Final Approval is given to the General Fund Revenue Revised Estimates for 2007/08 and the General Fund Revenue Estimates for 2008/09, as set out in Appendix 1. 3) A Council Tax increase for 2008/09 of £6.48 (4.979%) based on a District Council Budget Requirement of £8,431,849 (excluding parish precepts) is approved. 4) Any amount received for 2008/09 from the new Housing and Planning Delivery Grant in excess of £200k is returned to the PFI Special Grant Reserve, up to	To progress the setting of a legal budget and council tax rate.	AW

		<p>the previously transferred amount.</p> <p>5) The General Fund contribution to the District Election Reserve for 2008/09 is deferred and that contributions recommence in 2009/10.</p> <p>6) A figure of £19k is appropriated from the Housing Needs Survey Reserve to the General Fund in 2008/09.</p> <p>7) The Housing Needs Survey Reserve is closed and the balance on the Reserve of £25,000 is transferred to the General Fund.</p> <p>8) The Energy Efficiency Investment Reserve is closed and the balance on the Reserve of £15,000 is transferred to the General Fund.</p> <p>9) This Council's maximum net cost will be £250,000 and if partner income falls below £250,000, then the gross expenditure of £500k will be reduced by the same amount.</p> <p>10) Any amount received for 2008/09 from the new Housing and Planning Delivery Grant in excess of £200k, is returned to the PFI Special Grant Reserve, up to the previously transferred amount.</p>		
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